



WANA Steering Group Minutes

Wednesday 22nd May 2024 Witherley Parish room
7.00- 8.00pm

Present: Kim Liggins, Chair (KL), Roger Lainé, Treasurer (RL), Lynne Lainé, Secretary (LL), Tony Carter (TC), David Hickie (DH), Margaret Hickie (MH), Joy Simpson, Social Events Subgroup Chair (JS), Pat Helyer (PH), Richard Wade, Planning Subgroup Chair (RW), Sarah Smith (SS), Rachel Roberts (RR)

Apologies: Kate Chorley (KC), Ian Rawson-Mackenzie (IRM), Jackie Albrighton (JA), Dayle Flude, Vice Chair (DF), Rob Flude (RF), Keith Simpson (KS), Clare Wharton (CW)

	Item	Action
1.	Welcome Meeting commenced at 7.00pm KL welcomed all to the meeting.	
2.	Draft Minutes meeting 24th April 2024 agreed as an accurate record of the meeting Action log- open actions closed following discussion.	
3. 3.1	Matters arising Guidance on Community Governance Reviews The document had been circulated to all, it was agreed that requesting a Governance Review is not necessarily the best way forward, however section 146 of the document states that Community Associations offer a democratic model for residents and organisations in a neighbourhood to work together and represent the community. It was agreed that WANA should seek to formalise recognition with HBBC.	RW and RL to take the lead on pursuing the establishment of a formal relationship between WANA and HBBC.
3.2	Junior Wana Bees Options or engaging with young people discussed, all recognised that WANA will need to try different approaches with different age groups. Possible approaches: ❖ A questionnaire to young people – possibly using format of 2018 questionnaire. ❖ A games night. ❖ Through sport/den making activities. WANA has now established links with Friends of Witherley School (FoWS).	Young people’s survey from the Neighbourhood Development Plan to be circulated for information.
3.3	Land off Church Road KL has looked at process off registering the land as a community interest. Cannot claim it is currently used by Villagers. Decision at present not to progress with registering.	

4.	Correspondence Log As per log	
5. 5.1	For approval Draft Sustainability Statement May 2024 – approved, with a review in 6 months or earlier if required.	Review in six months
6. 6.1	Treasurers Report RL confirmed Current cash position £432.09, with £200 deposited in the bank account, with balance as petty cash. DF has purchased a second email user license to support WANA communication. New email will be used by LL secretary@wana.org.uk	
6.2	Grant Applications Grant applications to support three areas discussed and all agreed that grant funding opportunities be explored for the three areas: <ul style="list-style-type: none"> ❖ Community Cinema. ❖ WANA meet on a chilly afternoon. ❖ Witherley Uncovered history project. 	RL to review what Grants are available and make applications.
7. 7.1	Subgroup Feedback Social events subgroup JS reported that the week of activities for Mental Health Awareness Week 13-19 th May had been successful. There have been requests for the walk a mile with a smile to be continued- this will be discussed at the next Social Events subgroup. Children and Families participated in the Family Sports day. The Blue Tree is considered to have been successful, with over 100 tags with positive messages left on the tree and the fence. JS said the focus is now on planning and delivering the Field Day on the 15 th June 2024 with lots of events being planned, including: <ul style="list-style-type: none"> ❖ a bottle tombola and a children’s tombola, ❖ cakes competition and a cake stall, ❖ obstacle course, ❖ Picnic boxes will be available from the Blue Lion and a BBQ will be available from the Club. Volunteer roles for the Field Day will be allocated at the subgroup meeting on the 29 th May. Tombola bottle collection will take place 1-7 th June. The Football Club have offered space for storage and labelling from Thursday 13 th June. Raffle are tickets on sale.	
7.2	Planning subgroup RW provided an update on the subgroups activities: The November 7 th meeting was postponed due to it coinciding with HBBC’s planning Committee at which the re submission of the Chapel Fields application was on the agendas. Two members of the WANA subgroup attended and spoke at the Committee meeting.	

	<p>RW reported that WANA's presence at the planning committee was noted and that a positive working relationship is being established.</p> <p>RW is in communication with the Customer Services Manager at Severn Trent primarily regarding sewage and flooding issues with the new developments.</p> <p>Assurance has been given that the Manager will respond in due course.</p> <p>RR encouraged use of Freedom of Information requests to the Environment agency re flooding data.</p> <p>The next planning subgroup is on the 28th May 2024.</p>	
7.3	<p>Newsletter</p> <p>June newsletter being delivered this week, WANA Volunteers thanked. LL reported a volunteer has supported the design and drafting the newsletter so that it is more colourful and hopefully more attractive.</p>	
8.	<p>WANA Flora and Fauna</p> <p>The development of the nature area on the Playing Field, funded by a HBBC grant, is underway. There is an opportunity to broaden the project across the WANA locality, with the benefit that it could provide WANA with an evidence base to inform responses to development proposals, including the landscaping of the Chapel Field and Kennel Lane sites and the S106 money associated with the Kennel Lane development. It was agreed that a WANA Flora and Fauna workstream could initially be part of the planning sub group.</p> <p>CW has set up a project on the iNaturalist app for residents to photograph and record flora and fauna in the locality.</p> <p>RR suggested that the Grendon "Bat Man" may be able to hold a bat spotting evening and offered to liaise to find a suitable date.</p>	<p>RW to draft a sentence to be added to the Planning subgroup that reflects the incorporation of a flora/fauna/ biodiversity strand of the subgroup. CW to be invited to lead the programme.</p> <p>RR to liaise with LL to identify possible dates with the "Bat Man" for a bat spotting evening</p>
9.	<p>Outcome Measures</p> <p>Following discussion, it was agreed that some outcome measures should be developed; recognising that they will support WANA to demonstrate how it has responded to the issues/comments raised at the inaugural meeting on the 13th January 2024.</p> <p>Outcome measures will also support grant applications.</p> <p>A suggestion was made that the initial consultation report, the constitution, and the terms of reference for the subgroups be reviewed to identify draft outcomes for discussion at the July Steering Group.</p>	<p>KL, LL, RW and JS to progress the development of draft outcome measures for discussion at the July Steering Group Meeting.</p>
10. 10.1	<p>Any Other Business</p> <p>Flood Warden- TC explained that additional Flood Warden cover is required to support holiday cover-including this weekend.</p> <p>TC explained that he has not had any communication from Witherley Parish Council. TC encouraged to email the Acting Parish Clerk again.</p> <p>Sandbags and the flood road signs are stored and accessible from TC's driveway for the Witherley end</p>	<p>TC to email the Acting Parish Clerk at clerk@witherleyparishcouncil.gov.uk</p> <p>TC to post on Village Facebook that support for this weekend required.</p>

	<p>of Mythe lane. Signs for the Atherstone end of Mythe Lane are stored by Whitegates Farm. Highways have recently replaced the signs when they were taken from the Atherstone end of Mythe Lane.</p> <p>TC has liaised with Severn Trent re current flood to request that Kennel Lane remains open with traffic lights to support residents accessing both sides of the Village.</p> <p>TC utilises an app to monitor the river levels which will be shared with anyone offering support.</p> <p>Holiday Cover Volunteers will be required to:</p> <ul style="list-style-type: none"> ❖ Monitor the river level via the app ❖ Deploy the flood signs at both ends of Mythe Lane when required. ❖ Liaise with Highways if a road closure is required. ❖ Support residents with requests for sandbags. 	
10.2	<p>Recruitment of Volunteers</p> <p>It was agreed that there is an opportunity to encourage more residents to join as volunteers now WANA is established and seen to be delivering events.</p> <p>Field day is an opportunity to promote WANA, to provide information on WANA, consult with and encourage residents to participate in WANA events.</p>	<p>WANA to post on Village Facebook encouraging Volunteers to register as volunteers and be included in the What's App group.</p> <p>WANA stand on Field Day.</p>
10.3	<p>Agreed to keep August Steering Group date in the Diary and review nearer the date.</p>	
10.4	<p>Letter to all households</p> <p>RR reported that all households will be receiving a letter regarding the Glebe land / Church Yard extension of Church Road, Witherley. There are just four burial plots left in the Church Yard, the letter will raise this concern and seek to consult with residents on options for the future utilisation of the Glebe land, recognising the challenge of its possible Roman archaeology. There will be a survey linked to the letter.</p>	
11.	<p>Items for the next agenda</p> <p>Standard agenda items</p>	
12.	<p>Date of Next meeting:</p> <p>Thursday 20th June 2024 7.00-8.00pm Parish Room, Witherley</p> <p>The meeting closed at 20.15hrs.</p>	