



**WANA**  
**Witherley Atterton Neighbours Association**  
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**WANA Steering Group Minutes**  
**Thursday 19<sup>h</sup> September 2024 Witherley Parish Room**  
**7.00-8.00pm**

**Present:** Dayle Flude, Vice Chair (DF); Lynne Lainé, Secretary (LL), Roger Lainé, Treasurer (RL), Jackie Albrighton (JA); Joy Simpson, Social Events Subgroup Chair (JS) Pat Helyer (PH); David Hickie (DH), Margaret Hickie (MH), Rob Flude (RF), Rod Bell (RB),

**Apologies:** Kim Liggins, Chair (KL), Ian Rawson-Mackenzie (IRM); Clare Wharton (CW), Keith Simpson (KS), Sarah Smith (SS). Richard Wade, Planning Subgroup Chair (RW).

**AGENDA**

	<b>Item</b>	<b>Actions</b>
1.	<b>Meeting Commenced at 19.00hrs</b> DF welcomed all to the meeting and accepted apologies.	
2.	<b>Draft Minutes meeting 14 August 2024</b> The minutes were agreed as an accurate record of the meeting.	
3.	<b>Matters Arising</b> Open and in progress actions on the action log reviewed: 14/08/2024 minute number 6.1 in progress- photographs being added to the document. 14/08/2024 minute number 6.3 Local Plan Consultation on the agenda- close action 14/08/2024 9.3 FOI to LCC submitted and response received- no Permits for Benches or VAS held by LCC Highways or Legal Services- close action 14/08/2024 minute number 9.6 Query re name of Hunt Walk submitted- response outstanding – keep open 16/07/2024 minute number 10.0, in progress, enquiries ongoing as to location of the document- keep open 20/06/2024 minute 9.0 Facebook post to highlight request for support to maintain the reflection bank and riverside area Twycross Zoo Volunteers have been clearing reflection bank- close 24/04/2024 minute 8.0 -close action	
4.	<b>Correspondence</b> The following action log items were discussed: 4.1 Witherley Parish Council (WPC) nonresponse, other than the automatic receipt, to the letters sent in July and August: ➤ An invitation to meet with the steering group	

4.2	<ul style="list-style-type: none"> <li>➤ A request that the cctv be redeployed in Atterton following WANA reporting 13 separate incidences of fly tipping since January 2024.</li> <li>➤ A rationale for moving the VAS to the corner near St Peters Ave</li> <li>➤ A request as to when the Atterton signage and gates, stolen in January 2024, will be replaced</li> </ul> <p>The October WANA newsletter references the letters sent to WPC.</p> <p>Thank you received from Church Warden for supporting the Bat talk and walk which was a huge success with over 50 residents attending.</p>	Letter to be sent to WPC re nonresponse
5 5.1 5.2 5.3 5.4 5.5	<p><b>Treasurers Report</b></p> <p>RL reported the cash Position of £3523.13 as at the 12<sup>th</sup> September 2024. RL explained that this includes the newly awarded grant and ticket sales for the upcoming events. There are costs associated with the events- including room hire and artists fees.</p> <p>Bonkers Bingo was a successful fundraising event generating £404</p> <p>The grant application to the HBBC Making a Difference Fund submitted in August for Company and Games- was fully awarded, £1190 has been received from HBBC. Going forward spend against the grant will be reported separately.</p> <p>RL proposed that WANA move to utilise the accounting package provided by Lloyds Bank which enables analysis of income and expenses to facilitate improved financial control and reporting. This was agreed.</p> <p>All payments where possible to be made by bank transfer. An agreed cash budget can be set for the cash purchase of items for events by the Social Events Chair (JS) and Secretary (LL). Receipts to be made available to the treasurer.</p>	Review the WANA Finance Statement to reflect the move to the Lloyds accounting package.
6. 6.1	<p><b>WANA Six Month Review</b></p> <p><b>WANA Constitution</b> Amendments agreed:</p> <p>6.10 Should a 'general' SG member vacancy occur, the SG may fill the vacancy with an eligible WANA member. WANA will welcome new members interested to join the SG up to a maximum Steering Group Membership of 20.</p> <p>6.15 At least seven days' notice of such a meeting, giving the venue, date, time, and agenda, may be provided by email to SG members, and the posting of notices on the website wana.org.uk and the monthly WANA calendar delivered to all households as part of the newsletter.</p> <p>6.20 All members will be notified in writing at least 7 days before the meeting, giving the venue, date, and time</p> <p>6.22 A General Meeting of the Society shall be held in January or February of each year to transact all such business appertaining to such Annual General Meeting AGM:</p> <p>a) The notice of and agenda for the Annual General Meeting will be posted on the WANA website and WANA newsletter and Calendar seven days before the meeting date.</p>	The purchase of a WANA notice Board to explored-possible locations 10 Kennel Lane or Wall of Blue Lion.

<p>6.2</p> <p>6.3</p>	<p>6.23 Any proposals should be given to the Secretary at least fourteen days before the meeting. Nominations for officers supported by a proposer can be received up to seven days before the AGM.</p> <p>6.27 The quorum for the AGM will be 10 members.</p> <p>8.9 The Steering group will determine and agree any additional reserves to be held for specific events planned by WANA for the benefit of achieving the aims as detailed in section 2.</p> <p><b>WANA Structure-</b> no revisions proposed- review in six months.</p> <p><b>WANA General Rules</b> no revisions proposed- review in six months.</p>	
<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p>	<p><b>Local Plan Consultation 2020-2041</b></p> <p>The draft WANA consultation response discussed. An accessibility statement to be included to highlight:</p> <ul style="list-style-type: none"> <li>❖ The difficulty in accessing the document on the HBBC website</li> <li>❖ The style of writing</li> <li>❖ The reliance on electronic access.</li> <li>❖ The physical placement of documents at HBBC Hub and libraries – a challenge for rural areas with no direct public transport links</li> <li>❖ The consultation timescale over prime summer holiday period</li> </ul> <p>All thanked the planning subgroup for developing the response with thanks noted to RL and RB.</p> <p>Final comments to be submitted to RL by 17.00 23<sup>rd</sup> September 2024 Submission to be made on 26<sup>th</sup> September.</p> <p>RL and DF encouraged all to consider submitting responses as individuals online.</p>	<p>Submission to HBBC on or before 26<sup>th</sup> September 2024</p>
<p>8.</p> <p>8.1</p> <p>8.2</p>	<p><b>Subgroup feedback:</b></p> <p><b>Social Events Subgroup:</b></p> <ul style="list-style-type: none"> <li>• Bat talk and walk 6<sup>th</sup> September – a successful free event in partnership with St Peters Church – attended by over 50 residents.</li> <li>• Bonkers Bingo 7<sup>th</sup> September – very successful event. 62 tickets sold. A large number of positive comments were received, and a highlight video was posted on Witherley Facebook page. Bonkers Bingo will be re booked in the New Year.</li> <li>• Gary Googlay 5<sup>th</sup> October – 44 tickets sold.</li> <li>• Soul House Blues 29<sup>th</sup> November- there are only 6 tickets left on sale.</li> <li>• Company and Games commences on October 24<sup>th</sup> 1.30-3.30</li> </ul> <p>JS shared that events are planned through to April.</p> <p><b>Planning Subgroup</b></p> <p>The Local Plan consultation response has been the main focus for the planning subgroup this month.</p> <p>Communication with Severn Trent is ongoing with a request for a face-to-face meeting to discuss the specific Witherley issues.</p>	

8.3	<b>Newsletter</b> The October edition has been out for review and submitted for printing.	
9.	<b>Any Other Business:</b>	
9.1	WANA now has a BOOKERS membership card- can be used by any member of the Steering Group- please request WANA card from LL	
9.2	Food Hygiene and Food Allergy Course- 10 places funded from the Company and Games Grant. Course being managed by PH who will provide link to the online programme. JS and DF agreed to undertake the course.	
9.3	PH proposed that WANA provide a First Aid Course for volunteers – this was agreed. Two providers are being considered- Red Cross and St Johns. It was recognised a cost or donation to the providing Organisation may be required	
10.	<b>Items for Next Meeting:</b> Sustainability Statement Cash Handling and Banking Statement	
11.	<b>Date of Next meeting:</b> Tuesday 22 <sup>nd</sup> October 6.30-7.30pm Witherley Parish Room	

Meeting closed at 20.09hrs with a thank you for attending