



WANA
Witherley Atterton Neighbours Association
WANA.org.uk
hello@WANA.org.uk

WANA Steering Group **Draft Minutes**

Wednesday 22nd May 2024 Witherley Parish room
7.00- 8.00pm

Present: Kim Liggins, Chair (KL), Roger Lainé, Treasurer (RL), Lynne Lainé, Secretary (LL), Tony Carter (TC), David Hickie (DH), Margaret Hickie (MH), Joy Simpson, Social Events Subgroup Chair (JS), Pat Helyer (PH), Richard Wade, Planning Subgroup Chair (RW), Sarah Smith (SS), Rachel Roberts (RR)

Apologies: Kate Chorley (KC), Ian Rawson-Mackenzie (IRM), Jackie Albrighton (JA), Dayle Flude, Vice Chair (DF), Rob Flude (RF), Keith Simpson (KS), Clare Wharton (CW)

	Item	Action
1.	Welcome Meeting commenced at 7.00pm KL welcomed all to the meeting.	
2.	Draft Minutes meeting 24th April 2024 agreed as an accurate record of the meeting Action log- open actions closed following discussion.	
3. 3.1	Matters arising Guidance on Community Governance Reviews The document had been circulated to all, it was agreed that requesting a Governance Review is not necessarily the best way forward, however section 146 of the document states that Community Associations offer a democratic model for residents and organisations in a neighbourhood to work together and represent the community. It was agreed that WANA should seek to formalise recognition with HBBC.	RW and RL to take the lead on pursuing the establishment of a formal relationship between WANA and HBBC.
3.2	Junior Wana Bees Options or engaging with young people discussed, all recognised that WANA will need to try different approaches with different age groups. Possible approaches: <ul style="list-style-type: none">❖ A questionnaire to young people – possibly using format of 2018 questionnaire.❖ A games night.❖ Through sport/den making activities. WANA has now established links with Friends of Witherley School (FoWS).	Young people's survey from the Neighbourhood Development Plan to be circulated for information.
3.3	Land off Church Road KL has looked at process off registering the land as a community interest. Cannot claim it is currently used by Villagers. Decision at present not to progress with registering.	

4.	Correspondence Log As per log	
5. 5.1	For approval Draft Sustainability Statement May 2024 – approved, with a review in 6 months or earlier if required.	Review in six months
6. 6.1	Treasurers Report RL confirmed Current cash position £432.09, with £200 deposited in the bank account, with balance as petty cash. DF has purchased a second email user license to support WANA communication. New email will be used by LL secretary@wana.org.uk	
6.2	Grant Applications Grant applications to support three areas discussed and all agreed that grant funding opportunities be explored for the three areas: <ul style="list-style-type: none"> ❖ Community Cinema. ❖ WANA meet on a chilly afternoon. ❖ Witherley Uncovered history project. 	RL to review what Grants are available and make applications.
7. 7.1	Subgroup Feedback Social events subgroup JS reported that the week of activities for Mental Health Awareness Week 13-19 th May had been successful. There have been requests for the walk a mile with a smile to be continued- this will be discussed at the next Social Events subgroup. Children and Families participated in the Family Sports day. The Blue Tree is considered to have been successful, with over 100 tags with positive messages left on the tree and the fence. JS said the focus is now on planning and delivering the Field Day on the 15 th June 2024 with lots of events being planned, including: <ul style="list-style-type: none"> ❖ a bottle tombola and a children’s tombola, ❖ cakes competition and a cake stall, ❖ obstacle course, ❖ Picnic boxes will be available from the Blue Lion and a BBQ will be available from the Club. Volunteer roles for the Field Day will be allocated at the subgroup meeting on the 29 th May. Tombola bottle collection will take place 1-7 th June. The Football Club have offered space for storage and labelling from Thursday 13 th June. Raffle are tickets on sale.	
7.2	Planning subgroup RW provided an update on the subgroups activities: The November 7 th meeting was postponed due to it coinciding with HBBC’s planning Committee at which the re submission of the Chapel Fields application was on the agendas. Two members of the WANA subgroup attended and spoke at the Committee meeting.	

	<p>RW reported that WANA's presence at the planning committee was noted and that a positive working relationship is being established.</p> <p>RW is in communication with the Customer Services Manager at Severn Trent primarily regarding sewage and flooding issues with the new developments.</p> <p>Assurance has been given that the Manager will respond in due course.</p> <p>RR encouraged use of Freedom of Information requests to the Environment agency re flooding data.</p> <p>The next planning subgroup is on the 28th May 2024.</p>	
7.3	<p>Newsletter</p> <p>June newsletter being delivered this week, WANA Volunteers thanked. LL reported a volunteer has supported the design and drafting the newsletter so that it is more colourful and hopefully more attractive.</p>	
8.	<p>WANA Flora and Fauna</p> <p>The development of the nature area on the Playing Field, funded by a HBBC grant, is underway. There is an opportunity to broaden the project across the WANA locality, with the benefit that it could provide WANA with an evidence base to inform responses to development proposals, including the landscaping of the Chapel Field and Kennel Lane sites and the S106 money associated with the Kennel Lane development. It was agreed that a WANA Flora and Fauna workstream could initially be part of the planning sub group.</p> <p>CW has set up a project on the iNaturalist app for residents to photograph and record flora and fauna in the locality.</p> <p>RR suggested that the Grendon "Bat Man" may be able to hold a bat spotting evening and offered to liaise to find a suitable date.</p>	<p>RW to draft a sentence to be added to the Planning subgroup that reflects the incorporation of a flora/fauna/ biodiversity strand of the subgroup. CW to be invited to lead the programme.</p> <p>RR to liaise with LL to identify possible dates with the "Bat Man" for a bat spotting evening</p>
9.	<p>Outcome Measures</p> <p>Following discussion, it was agreed that some outcome measures should be developed; recognising that they will support WANA to demonstrate how it has responded to the issues/comments raised at the inaugural meeting on the 13th January 2024.</p> <p>Outcome measures will also support grant applications.</p> <p>A suggestion was made that the initial consultation report, the constitution, and the terms of reference for the subgroups be reviewed to identify draft outcomes for discussion at the July Steering Group.</p>	<p>KL, LL, RW and JS to progress the development of draft outcome measures for discussion at the July Steering Group Meeting.</p>
10. 10.1	<p>Any Other Business</p> <p>Flood Warden- TC explained that additional Flood Warden cover is required to support holiday cover-including this weekend.</p> <p>TC explained that he has not had any communication from Witherley Parish Council. TC encouraged to email the Acting Parish Clerk again.</p> <p>Sandbags and the flood road signs are stored and accessible from TC's driveway for the Witherley end</p>	<p>TC to email the Acting Parish Clerk at clerk@witherleyparishcouncil.gov.uk</p> <p>TC to post on Village Facebook that support for this weekend required.</p>

	<p>of Mythe lane. Signs for the Atherstone end of Mythe Lane are stored by Whitegates Farm. Highways have recently replaced the signs when they were taken from the Atherstone end of Mythe Lane.</p> <p>TC has liaised with Severn Trent re current flood to request that Kennel Lane remains open with traffic lights to support residents accessing both sides of the Village.</p> <p>TC utilises an app to monitor the river levels which will be shared with anyone offering support.</p> <p>Holiday Cover Volunteers will be required to:</p> <ul style="list-style-type: none"> ❖ Monitor the river level via the app ❖ Deploy the flood signs at both ends of Mythe Lane when required. ❖ Liaise with Highways if a road closure is required. ❖ Support residents with requests for sandbags. 	
10.2	<p>Recruitment of Volunteers</p> <p>It was agreed that there is an opportunity to encourage more residents to join as volunteers now WANA is established and seen to be delivering events.</p> <p>Field day is an opportunity to promote WANA, to provide information on WANA, consult with and encourage residents to participate in WANA events.</p>	<p>WANA to post on Village Facebook encouraging Volunteers to register as volunteers and be included in the What's App group.</p> <p>WANA stand on Field Day.</p>
10.3	<p>Agreed to keep August Steering Group date in the Diary and review nearer the date.</p>	
10.4	<p>Letter to all households</p> <p>RR reported that all households will be receiving a letter regarding the Glebe land / Church Yard extension of Church Road, Witherley. There are just four burial plots left in the Church Yard, the letter will raise this concern and seek to consult with residents on options for the future utilisation of the Glebe land, recognising the challenge of its possible Roman archaeology. There will be a survey linked to the letter.</p>	
11.	<p>Items for the next agenda</p> <p>Standard agenda items</p>	
12.	<p>Date of Next meeting:</p> <p>Thursday 20th June 2024 7.00-8.00pm Parish Room, Witherley</p> <p>The meeting closed at 20.15hrs.</p>	

WANA Steering Group Action Log

Date	minute no.	Action	Lead	Open/Closed	Action update
22/02/2024	02/01/1900	Distribution of minutes: notice boards, WANA website, Church warden	LL	closed	
22/02/2024	4	DF to make amendments as agreed and circulate with track changes to steering group.	DF	closed	
22/02/2024	4	Constitution to be made available to residents via the notice boards and wana.org.uk for a 14-day period.	DF	closed	
22/02/2024	5	Draft Rules and Regulations to be added to agenda for the 26 th March 2024	LL	closed	
22/02/2024	6	Draft WANA structure to be added to agenda for the 26 th March 2024	LL	closed	
22/02/2024	7	All absent SG members to consider whether they want to join a subgroup.	LL	closed	all requested to consider membership
22/02/2024	7	Invite Flood Warden and resident to join Flooding subgroup.	LL	closed	flooding subgroup part of Planning subgroup
22/02/2024	7	Invite Rod Bell to planning subgroup	LL	closed	
22/02/2024	8	Social Events subgroup to plan WANA Womble and Liaise with Witherley Memorial Playing Field Trust regarding a Field Day and the DD 80 Lamp of Peace event.	LL	closed	
22/02/2024	8	LL to confirm date after 25 th March to the 1 st Responder, book venue and promote to residents	LL	closed	booked for 8th April 2024
02/02/2024	9	DF, JA, LL to meet to plan WANA representation response.	DF,JA,LL	closed	script agreed 27th Feb
22/02/2024	9	RW to be invited to the meeting	LL	closed	
22/02/2024	11	Agenda to be agreed and circulated no later than 7 days before meeting	LL	closed	
22/02/2024	12	LL to circulate list of meeting dates	LL	closed	
26/03/2024	3.1	KI to provide contact for FOWs	KL	closed	
26/03/2024	3.3	Feedback to be provided at the April Steering Group meeting with Bill Cullen	KL	Closed	verbal report to SG
26/03/2024	3.4	A response to be emailed to KC outlining the Steering Group decision	KL/LL	closed	email sent 27/03/26
26/03/2024	3.5	JH & MH to take a photograph from the A5 central reservation to demonstrate the reduced visibility caused by the sign.	JH &MH	closed	
26/03/2024	3.5	Photograph to be forwarded to National Highways with an accompanying letter of concern.	DF	closed	
26/03/2024	4.0	Constitution Final version to be circulated to all members of the Steering Group	DF	closed	
26/03/2024	7.1	RW to combine the Planning and Flooding subgroup Terms of Reference.	RW	closed	
26/03/2024	7.1.3	RW & LL to draft section to be added to the Rules and Regulations to reflect agreed decisions.	RW &LL	closed	in papers for April meeting
26/03/2024	7.2	Social Events subgroup Terms of Reference To be signed by JS Chair at the next subgroup meeting	JS/LL	closed	
26/03/2024	8.2	TC agreed to join the Planning subgroup and be invited to the 27 th March ZOOM meeting	DF/ DH	closed	
26/03/2024	9.0	Policies and statements to be uploaded to WANA.org.uk	DF	closed	
26/03/2024	10.0	Bank account to be opened	RL	closed	
26/03/2024	11.1	Letter to be sent to the Agents for the O'Neill Estate requesting whether Residents could develop the area as a community garden	LL/KL	closed	response- request declined
26/03/2024	11.2	Ownership of Green spaces and verges to be identified	DF	closed	
26/03/2024	11.3	Plan to progress suggestion to be developed.	LL/KL/DF	closed	meeting 18/4/24 with group of residents
24/04/2024	4.0	DH will review legislation to identify whether there is an opportunity to challenge re a governance review.	DH	Closed	Document provided and circulated to Steering Group Agreement at SG 22 May 2024 not to pursue, but to seek formal recognition of WANA by HBBC
24/04/2024	10.1	Light pollution from Carlyon Road -RL to review legislation and report to the planning subgroup	RL	closed	To be explored further by planning subgroup
24/04/2024	10.2	Land on Church Road KL to progress registration of the land as a community asset	KL	closed	Agreement not to pursue at this time
24/04/2024	5.4	Sustainability Policy to be redrafted and presented at May Steering Group	DF	closed	

WANA Correspondence Report: 6th May 2024-7th June 2024

6-05-2024		resident	copied into response sent by resident to LCC re flooding	
6-05-2024		resident	copied into email from resident to WPC re flood report	
19-05-2024		Defib Circuit	Notification Defib may have been used	checked and registered as on ine
20-05-2024		TC	agenda item	
21-05-2024		The Circuit	Response to Defib Hunt Lane query re Cabinet	resolved
21-05-2024	Streetscene		Rubbish dumped in Atterton	resolved
23-05-2024		RR	email confirmation secretary@wana.org.uk	
28-05-2024		TC	copy of email sent to WPC re Flood Warden Cover	acknowledgement sent
5-06-2024	Street Scene		confirm Litter Pick request for 6th July	
6-06-2024		TC	Copy of response from WPC re email of 28/05/24	WPC confirm will follow up request of 28/05/24
7-06-2024	RR		follow up offer of bat spotting evening	in progress to find date
7-06-2024	RR	RR	offer to liaise to find a date in September	

WANA Issues Log as 9th June 2024

Date	Issues brought to WANA's attention	WANA's actions	Outcome
12 Dec 2023	Outline planning meeting 50 Houses Kennel Lane	Attended and spoke at Planning Committee December 12th 2023	
9 Jan 2024	News letter issued by WPC	Rebuttal issued 13 Jan WANA Launch	WMPFT statement corrected 15 Jan 2024
23 Jan 2024	Atterton Gate Sign Stolen (3 out of 4) and components of the gate structure	Reported to WPC Clerk, posted on Facebook	For discussion at WPC Feb Meeting (clerk info)
26 Jan 2024	Fly tipping Atterton Lane	Reported to HBBC Ref number STR581334910	Removed by HBBC 31 Jan 2024
31 Jan 2024	Wording re School overcrowding in Parish Magazine	Conversations with Chair Governors, Governor and School, issue statement in next Parish magazine to correct	
1 Feb 2024	Fly Tipping Atterton Lane	Reported to HBBC Ref number STR582427154	Case closed
2 Feb 2024	Brook Pollution Atterton Lane	Reported to Environment Agency ref 240202/RML07 HBBC Environmental Health ref ENQ582758541	Environment agency- email response issue logged. No action HBBC
4 Feb 2024	Fly Tipping Atterton Lane	Reported to HBBC Ref number STR583560473	Case closed
4 Feb 2024	Fly Tipping Atterton Lane	Reported to HBBC Ref number STR583563584	Case closed
4 Feb 2024	Fly Tipping Atterton Lane	Reported to HBBC Ref number STR583564817	Case closed
4 Feb 2024	Fly Tipping Atterton Lane	Reported to HBBC Ref number STR583566285	Case closed
4 Feb 2024	Fly Tipping Atterton Lane	Reported to HBBC Ref number STR583567352	Case closed
3 March 24	Brook Pollution Atterton Lane	new submersible pump for the septic tank awaited	

12 March 24	New Road sign on A5 blocking visibility from Central reservation out of Bridge Lane	Reported to Highways via telephone call and in writing to Control Room	
20 Mar 2024	Fly Tipping Atterton Lane	Reported to HBBC Ref number STR597947852	Case closed
20 Mar 2024	Fly Tipping Atterton Lane	Reported to HBBC Ref number STR597941816	Case closed
25 Mar 2024	Fly Tipping Atterton Lane	Reported to HBBC Ref number STR599204736	Bags in same area as dog
20 Mar 2024	Fly Tipping Atterton Lane	Reported to HBBC Ref number STR599204026	REPORT ...1816 is recorded as case closed - Workman attended on 21/3/24 said unable to remove. Dog still not collected - further report submitted. CASE CLOSED
26 April 2024	Bus Drivers reluctance to enter Witherley	Reported to ST with request they liaise with stagecoach	confirmation that Stagecoach will speak to drivers
28 May 2024	Fly-tipping A444 Atterton	Reported to HBBC Ref number STR618162460	Case closed
28 May 2024	Fly-tipping Atterton Lane, Atterton	Reported to HBBC Ref number STR618261083	Case closed
29 May 2024	Dog Fouling in village	Reported to Street Scene- Enq 618293101	Job being raised to spray pavements - end St Peters Ave, Hall lane and Kennel lane as hotspots identified



WANA WITHERLEY & ATTERTON NEIGHBOURS ASSOCIATION

Accounts to 9th June 2024

0.00	137.62	93.00	386.02	0.00	-135.00	-76.16	-90.73	0.00	0.00	314.75	09/06/2024
Grant	Donations	Raffle	Other Income	Insurance	Room Hire	Admin	Sundries	Banking	Transfers	Balance	

Admin: WANA Domain licence, Voting cards, A4 Wallets, Business email for wana.org.uk

Sundries: Flooding pics printed, Defib training gifts, Bee pins and Bee stamp, Compost for Riverside

Donations: 1st Public meeting, Petanque group

Other income: Womble, Music event



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WANA Social events Subgroup

Tuesday 23rd April 2024
Witherley United Football Club
6.15-7.15pm
Meeting Notes

Present: Joy Simpson Chair (JS), Keith Simpson (KS) Kate Snell (KHS), Corinne Barker (CB), Lynne Swain (LS), Lynne Lainé (LL), Margaret Hickie (MH), Pat Roberts (PH), David Roberts (DR), Sarah Smith (SS)

Apologies: Jan Humble (JH) Mick Humble (MH), Kim Liggins (KL), Dayle Fude (DF), Pat Helyer (PH), Val Graham (VG), Kate Chorley (KC)

	Item	ACTION
1.	Welcome – Joy welcomed everyone.	
2.1	Draft meeting notes 9th April 2024 agreed as an accurate record	
2.2	Record Kate Snell as KHS to avoid confusion. Action log- Open actions reviewed: 7.2 Witherley Parish Council have confirmed that each ward will be allocated £80.00. LL has sent an email to Parish Clerk to enquire how money can be accessed and will check with PCC. 7.2 Collecting base of bottles to continue all actions closed with 7. 12 th March meeting - Small group to develop cinema proposal- CB, SS and KS to be part of planning group. Dates of Saturday 7 th and Sunday 8 th December agreed for Christmas Showing, adult and Children films.	<ul style="list-style-type: none">• All to collect base of bottles. WUFC to be asked if they could collect bottle bases.• Planning for Cinema nights to begin for 7th and 8th December.
3.	Mental Health Awareness Week update:	
3.1	Walk a mile with a smile 10.30 and 6.30 pm 5 laps around the football pitch	
3.2	Dog Walking circuit to be planned	KS & JS to plan dog walking route
3.3	Sports Day 18th May 2-5pm Posters up and being promoted via Facebook and Parish Mag. Need an idea of numbers- LL to request DF post on WANA.org.uk and ask families to rsvp KS has activities planned	
3.4	Catering WUFC have confirmed they will do a BBQ	

Agreed meeting notes 23 April 2024

	Blue Lion have confirmed they will do picnic boxes-order in advance	
3.5	Sunday 19th May Walks at 10.30 and 6.30 pm Merevale walk- arranged by FoWS- numbers may be restricted	
4.	D-Day 80 Lamp of Peace 6th June 2024 in partnership with WMPFT Poppies- JS had samples of purple, white and red bottle ends sprayed up. School Children have been invited to personalise. Need all bottles cut in shape of flowers to KS by 20 th May 2024. Reverend Emily has agreed to read international tribute while Keith Wilson lights lamp.	
5	Field Day 15th June 2024 in partnership with WMPFT Stall ideas: <ul style="list-style-type: none"> • Adult Tombola- bottles, gifts, tins • Children's tombola hedgehog- with children's prizes • Cake stall • Childrens competition • Penalty shoot out • Putting contest • Face painting • Ice cream man Catering : <ul style="list-style-type: none"> • Blue Lion- party boxes • WUFC BBQ 	<ul style="list-style-type: none"> • JS and LL to meet to plan and circulate list to all volunteers. • June newsletter to promote Field Day- KHS to design • KS to contact Mat Jones • Plan tombola collection
6.	Raffle and fund raising WMPFT is purchasing 2000 raffle tickets, prizes confirmed. Tickets will be on sale from Mental Health awareness week to the 15 th June. Draw will take place on the 15 th June- need to identify someone to lead draw. 1 st Prize £150.00 2 nd Prize Weekend hire of gardening equipment Lots of other prizes including vouchers, bumper pack of chocolate, bottle of champagne etc. Proceeds of raffle to be split 50/50 with WANA	<ul style="list-style-type: none"> • Any extra raffle prizes to notified to LL. KHS to request vouchers from a Beauty Therapist and Physio. • Request to WANA volunteers to sell tickets
7.	Events forward planning <ul style="list-style-type: none"> • Womble 6th July- 2-4pm – does not clash with School Summer Fete which is June 22nd • August- agreed to leave clear due to holidays etc • Garage sale: September 14th as long as Severn Trent work complete. • Autumn evening 5th October- does not clash with harvest Supper, agreed to book Gary Rees – use formula of Pilates Ladies night- aim for max audience of 70 people. • Blues Band - aim for a November booking. • Board Games, Coffee & Chat morning over winter – Club are supportive- discussed need to invite older residents and possibly collect by car. Planning group MH, SS & LL 	<ul style="list-style-type: none"> • LL to book Gary Rees • Promote evening with Gary • LS and CB to contact Blues band for a November date • Liaise with Kate Clamp in Football Club • Collect games, scrabble, cards etc

8.	<p>Agree feedback to Steering Group Meeting</p> <p>The subgroup has met twice since the last steering group- we have an enthusiastic group of wana bees.</p> <ul style="list-style-type: none"> • Plans for Mental Health awareness Week: • Family Sports Day 18th May • Walk a mile with a smile 10.30am and 6.30 pm daily 13-19th May. Walk for those with dogs being planned. • D-DAY 80. Poppies on field around memorial- made from plastic bottles, lamp being lit at 21.15 by Keith Wilson ex Coldstream Guardsman. Rev Emily reading International Tribute • Field Day 15th June 2024- lots of events being planned to include stalls inc tombola, cakes etc. • Raffle being arranged by WMPFT with 50/50 split of proceeds with WANA • Womble 6th July 2-4 pm- booked with HBBC clean neighbourhoods Officer. • No events planned for August as school on holiday. • Garage Sale 14th September 2024 • Gary Rees as Gary Googlay booked for October 5th in Parish Room • Community Cinema for Winter Months- 7th and 8th December planned as first showings • Games morning as a warm space initiative over Winter months in Football Club 	
9.	Any Other Business nil raised.	
10.	<p>Date of Next meeting: 29th May 2024 6.15pm Witherley United Football Club.</p>	



WANA Social events Subgroup

29th May 2024 DRAFT
Witherley United Football Club
6.15-7.15pm

Present: Joy Simpson Chair (JS), Kate Snell (KHS), Corinne Barker (CB), Mick Humble (MH), Lynne Swain (LS), Lynne Lainé (LL), David Roberts (DR), Val Graham (VG), Sarah Smith (SS), Clare Wharton (CW), Phil Wharton (PW), Margaret Hickie (MH), Pat Helyer (PH), Dayle Fude (DF), Jackie Albrighton (JA), Dave Albrighton (DA), Rod Bell (RD),

Apologies: Jan Humble (JH), Kim Liggins (KL), Pat Roberts (PH), Kate Chorley (KC), Keith Simpson (KS)

	Item	Action
1.	JS Welcomed all new volunteers to the subgroup.	
2.	Draft notes of meeting on the 23 rd April 2024 and action update Previous notes accepted with a request that KHS initials be corrected.	
3.	Learning from Mental Health awareness week Positive week. Family Sports Day well attended after an initial slow start. Dog Walk a mile and walk a mile with a smile popular and request received to continue. Plan to carry on Monday and Wednesday 09.30 and 6.30pm for Dog Walk 10.30am and 6.30pm for walk on Field, weather permitting.	Promote on Facebook and in July Newsletter
4.	DD 80 Lamp of Peace 6th June 2024 in partnership with WMPFT Light lamp 21.15hrs by Keith Wilson. International Tribute to be read by Rev Emily Shraman Encourage people to gather on Field at 21.00hrs DF to bring Lamp to Field Poppies being sprayed by KS. To be tied to net Selection to be given to school on 3 rd June for children to add decoration. Memorial to be decorated on 6 th with poppies LL shared that Risk Assessment has been undertaken and Leicestershire Fire Services notified as per National Guidance.	LL to source net LL to post Facebook post to promote
5.	Field Day- in partnership with WMPFT Volunteers requested to be available from 10am Lower part of Field to be cordoned off and Villagers requested not to enter Field and erect Gazebos before 11am Trestle Tables to be collected from Parish room in morning and returned at end of event. Will need a trailer. Gazebos required- for: PA system, Cake and Tombola stalls and WANA stall	LL to ask if J Salmon can move tables to and from Parish Room

Stalls:

- Adult Tombola
- Children Tombola
- Cake- Allergy disclaimer to be displayed. Cost £1.00 per slice, 50p per cupcake. Wrapping foil and servettes. Cake offers from, PH, DF, SS, VG, MH, JA, CB, LS
- Church to be invited to have book stall and Marble game- and to have proceeds for Church
- Facepainting
- Guess number of sweets
- WANA stall to promote WANA, sell Bee pin badges, recruit volunteers & sell remainder of raffle tickets.

LL to email PCC

Adult Tombola	
Time slot	Name
12-1.00pm	VG, CW
1.00-2.00	JA, DA
2.00- 3.00pm	CB, LS, SS
3.00-4.00pm	CB,LS,SS
Children Tombola	
KHS and Friends to man	
Cake Stall	
PH and MH offered to man stall until cakes sold	

Competitions:

- Cake competition Victoria Sponge – to a set recipe to be on Field by 1.00pm. Judging by Pat Roberts and Nina Marshall at 1.30pm
- Children's best 6 decorated cupcakes
- A children's hat – summer hat with a wana bee theme- time of judging to be agreed.

Obstacle Course

KS organising volunteers.

- Penalty shoot out
- Nearest pin
- Pétanque- nearest the jack.

Tombola collection 1-7th June.

Collectors to store donated bottles/gifts until 13th June when they can be taken to Club. Cloakroom Tickets (ending in a zero or five) to be attached to donations can be provided in advance to save time on the 13th. To be requested from LL

Route	Name
Atterton	DF
Atterton Lane, Mythe Lane	JS LL
Bridge Lane, Riverside and Church road	JW
Post Office Lane, Hall Lane	PH
Kennel Lane- Atterton to Post Office Lane	PH
Kennel Lane- Post Office Lane to A5	CW
Hunt Lane	LS
Hunters Walk	RB
Orchard Close, Mill Lane , Hall Gardens	RL
St Peters Ave and Close	JS LL
Watling Street	RL

Adult Tombola stored in Football club

	<p>KHS making Children's Hedgehog Tombola</p> <p>Skittles- location of old set of skittles to explored</p> <p>Money Cash float for Tombola stalls and cake stall to be provided by JS. All proceeds to be given to JS to hand to Treasurer RL Raffle proceeds to be kept separate.</p> <p>Safety Risk assessment to be undertaken Barrier key- in Key Safe -LL to share code with JS and DF. East Midlands Ambulance Service know code and location of key Safe. Cones to be placed on road to keep barrier access clear. First aid kits to be in Club and on Field Defib at Blue Lion No Cars to be on the Field during the event.</p>	
6.	<p>Events forward planning</p> <ul style="list-style-type: none"> • Womble 6th July- Coffee and Cake 2-4pm. Catering team Pat and Davd Roberts and pat Helyer. Request for cakes- offers from PH, MH, SS, LL, DF • August no planned events • September 7th Bonkers Bingo • October 5th Gary Rees • November 29th Soul House Blues Band • - tickets available • Board Games, Coffee & Chat morning over winter – to be progressed with WUFC • Baroness Bolsover- afternoon tea and etiquette with the Baroness- Spring 2025- need to agree how to cater etc • Curry Evening with bingo/quiz- date to be confirmed. 	CB will ask how others have managed catering
7.	<p>Agree feedback to Steering Group Meeting</p> <p>Field Day Womble Litter pick on July 6th Postponement of Garage Sale to 2025 due to uncertainty of Severn Trent Works Events planned in Parish Room:</p> <ul style="list-style-type: none"> • September 7th Bonkers Bingo • October 5th Gary Rees • November 29th Soul House Blues Band 	
8.	<p>Any Other Business</p> <p>No other business raised</p>	
9.	<p>Date of Next meeting:</p> <p>Tuesday September 3rd, 6.15-7.15pm in Witherley United Football Club</p>	



WANA Planning Subgroup Meeting Notes

Tuesday 28th May 2024

	Item	ACTIONS
1	Welcome	
2	Present Richard Wade (RW) David Hickie (DH) Roger Laine (RL) Rod Bell (RB) Tony Carter (TC) Dayle Flude (DF) Jackie Albrighton (JA) Dave Albrighton (DA)	
3	Apologies. Kim Liggins. Andy Coley.	
4	The minutes of the previous meeting were agreed and signed	
5	Matters arising are covered under individual headings.	
6	Chapel Field Development. RW stated that that he and DA had attended the planning hearing where as expected permission was granted for 5 houses. WANA's concerns regarding flooding/sewage issues had been reiterated to ensure that these remain in view. Allocation of land for parking spaces at the Parish Room is not a planning matter. The relevant contact details have been given to the PCC	
7	Terms of reference. Following a request from the Steering Group the Terms of reference were updated to include "The planning sub group will support the WANA work on flora, fauna and biodiversity." Clare Wharton to be invited to join the Planning subgroup	JA
8	Meeting with Chris Brown. RW, RL and RB attended a meeting with Chris Brown, Head of Planning at HBBC. This was very positive and provided the group with information regarding flooding including the run off to determine what can be allowed with the new (Kennel Lane) development. There was no flood risk assessment prior to permission being granted	

9	<p>Flooding and related issues. RW contacted Helen Purdy from Severn Trent. She is endeavouring to contact the relevant personnel to advise if the main sewer in Witherley is able to cope with the extra sewage from the planned development. TC already records all flooding incidents. It was agreed that all future floods should be videos to provide evidence. TC advises residents via Witherley Village Facebook page when roads are closed due to flooding. Request to be made that this is mentioned in the WANA newsletter. Concerns about raised river level caused by external developments, Weddington/Nuneaton housing, MIRA etc; were discussed along with the fact that untreated sewage was pumped into the Anker at Weddington for 235 hours last year. In some houses in Witherley residents are unable to flush toilets when flooding occurs.</p>	RW
10	<p>Industrial Street Lighting. Regarding excessive light pollution from Carlyon Rd Industrial Estate, RL to contact The Institute of Lighting Engineers for advice.</p>	RL
11	<p>AOB</p> <p>a. RW and RL are planning to formalise a relationship between WANA and HBBC.</p> <p>b. Flooding issues. TC asked if the culvert under Mythe Lane can be desilted and if anything can be done about the pothole in the same area. DF to contact Anji Forsyth (former Clerk to WPC) for advice.</p> <p>c. DH stated that the Bull Inn site is both dangerous and an eyesore and asked that the PSG monitor the situation as an area of concern.</p>	RW & RL DF
	<p>The meeting closed at 7.45pm. Next meeting Tuesday 25th June, 7, St Peters Avenue, Witherley</p>	



WANA
Witherley Atterton Neighbours Association
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WANA Steering Group Dates 2024

Date	Time	Venue
Tuesday 26 th March	7-8pm	Parish room
Wednesday 24 th April	6.30-7.30pm	Parish room
Wednesday 22 nd May	7-8pm	Parish room
Thursday 20 th June	6.30-7.30pm	Parish room
Tuesday 16th July	7-8pm	Parish room
Wednesday 14 th August	6.30-7.30pm	Parish room
Thursday 19 th September	7-8pm	Parish room
Tuesday 22 nd October	6.30-7.30	Parish room
Wednesday 20 th November	7-8pm	Parish room
Thursday 19 th December	6.30-7.30pm	Parish room